## Systematic Review Checklist

### Phase I: Setting the scope and methods for the review
1. Define users of the review
2. Define review questions
3. Define inclusion/exclusion criteria
4. Define protocol

### Phase II: Gathering and describing research
1. Perform database searches
   - Conduct pilot database searches
   - Conduct exhaustive database searches
   - Screen titles and abstracts, applying inclusion/exclusion criteria
   - Keyword studies which match inclusion/exclusion criteria
   - Screen full texts, applying inclusion/exclusion criteria
   - Keyword studies which match inclusion/exclusion criteria
2. Perform hand searches
   - Screen full texts, applying inclusion/exclusion criteria
   - Keyword studies which match inclusion/exclusion criteria
3. Validate against other literature reviews
   - Screen full texts, applying inclusion/exclusion criteria
   - Keyword studies which match inclusion/exclusion criteria
4. Map the identified studies
   - Produce cross-tabulations and graphs
   - Produce keyword map

### Phase III: Appraising and synthesizing data
1. Set the scope of the in-depth reviews
   - Define in-depth review questions
   - Define inclusion/exclusion criteria
   - Screen studies in keyword map
2. Carry out double blind reviews
   - Review the article, filling in the evaluation grid
   - Assess weight of evidence of study with respect to review questions
   - Produce a single evaluation grid and set of ratings of weight of evidence with second reviewer
3. Validate keyword map using evaluation grids
4. Synthesise findings of studies reviewed

### Phase IV: Making use of the review
1. Produce technical report
2. Produce non-technical summary report
3. Produce one-page summary of key findings